



### **Licensing Committee** **Wednesday, 15th April, 2009**

**Place:** Council Chamber, Civic Offices, High Street, Epping

**Time:** 2.00 pm

**Democratic Services Officer** Adrian Hendry (Research and Democratic Services)  
Email: ahendry@eppingforestdc.gov.uk Tel: 01992 564246

**Members:**

Councillors Mrs P Brooks (Chairman), Mrs P Richardson (Vice-Chairman), K Angold-Stephens, R Barrett, Mrs S Clapp, M Cohen, D Dodeja, Mrs R Gadsby, J Hart, Ms J Hedges, Mrs M McEwen, R Morgan, B Rolfe, Mrs P Smith and J Wyatt

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<p><b>PLEASE NOTE THE START TIME OF THE MEETING</b></p>
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**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

**3. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order (6) (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks notice of non-urgent items is required.

**4. MINUTES OF THE LICENSING COMMITTEE (Pages 5 - 16)**

To confirm the minutes of the Licensing Committee meetings held on 15 October and 12 November 2008.

**5. MINUTES OF THE LICENSING SUB-COMMITTEES**

Copies of the minutes from the Sub-Committee's meetings will be available for the relevant Chairmen to sign off.

**6. QUALITY TAXI PARTNERSHIPS**

To receive a presentation from Andrew James, the Transport Strategy Officer at Essex County Council about Quality Taxi Partnerships.

**7. EPPING FOREST DISTRICT COUNCIL TAXI LICENSING CONSULTATION (Pages 17 - 46)**

(Assistant Director Legal Services) to consider the attached report and appendices.

**8. DESIGNATED PUBLIC PLACE ORDERS (Pages 47 - 52)**

(Assistant Director Legal Services) to consider the attached report and maps.

**8.1 Honey Lane Street Trading (Pages 53 - 60)**

(Assistant Director Legal Services) to consider the attached report.

**9. APPLICATIONS RECEIVED UNDER THE LICENSING ACT 2003**

Under the Licensing Act 2003, officers are required to report on the numbers of applications received and the determinations of those applications. The following table outlines the applications received from 12 November 2008 to the period up to 20 March 2009.

**(a) Premises Licence Applications/Variations**

Number of new applications	7
Number of renewals	16
Change of Designated Premises Supervisor	44
Number of applications for variation	4
Number of applications granted under delegated authority	4
Number of applications considered by the Sub-Committee	4
Number of applications granted subject to conditions	3
Number of applications refused	1
Number of appeals to Magistrates	0
Temporary Event Notices	71
Reviews	0
Reviews Refused	0

**(b) Personal Licence Applications**

Number of applications received	29
Number of applications granted under delegated authority	29
Number of applications refused	0
Number of appeals to Magistrates	0

(c) The following table lists the other applications received from 12 November 2008 to the period up to 20 March 2009.

Street Trading applications – refused	0
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#### 10. APPLICATIONS RECEIVED UNDER THE GAMBLING ACT 2005

##### (a) Gambling Act 2005 - Applications

The following table outlines the applications received from 12 November 2008 to the period up to 20 March 2009.

Number of applications granted	0
Club Gaming permit granted	0
Notification for 2 gaming machines	5

#### 11. REVIEW OF LICENSING SUB-COMMITTEE PROCEDURES

To review the proceedings of the Licensing Sub-Committee held during the preceding period and identify any problems of procedure, policy and organisation that have adversely affected the running of the meetings.

#### 12. REVIEW OF CURRENT AND FUTURE TRAINING NEEDS FOR THE COMMITTEE

To highlight any further training considered necessary for the members tasked with discharging the Council's Licensing function.

#### 13. MATTERS ARISING

To consider any further matters arising in respect of the Council's Licensing function, not covered elsewhere on the agenda.

#### 14. DATE OF NEXT MEETING

The next meeting of the Licensing Committee has been scheduled for 14<sup>th</sup> October 2009 at 2.00pm in the Council Chamber.